

Center for Adult and Professional Studies

Educational Opportunities for Non-Traditional Students

St. Andrews Presbyterian College offers academic programs to non-traditional and non-residential students through off-site instructional locations and distance learning delivery systems. Coordination of these programs is under the auspices of the St. Andrews Center for Adult and Professional Studies. Students enrolled in St. Andrews Presbyterian College through the Center for Adult and Professional Studies (CAPS) have access to all course deliveries available at the College. In consultation with the student's advisor, CAPS students may enroll in courses on the main campus, St. Andrews @ Sandhills, or online without the need for additional approvals. It is the policy of St. Andrews Presbyterian College that courses offered in alternative formats will have academic rigor, faculty engagement, student expectations, and student engagement comparable to courses offered in a live classroom format. Whether delivered in a traditional classroom setting or online, St. Andrews Presbyterian College retains responsibility and control for all aspects of its programs including course content, delivery and evaluation, faculty qualifications, training, and evaluation, and assessment of student learning outcomes. The College provides a range of services to support these programs including, but not limited to, admissions, financial aid, academic advising, delivery of course materials, and placement and counseling.

Students are admitted to non-traditional programs after evaluation of application, transcripts of previous college work, and other required information. Students admitted to online programs must have access to a high-speed internet connection, computer hardware and software as required for the specific course, and basic knowledge of the technology. Students in these programs will have complete access to College library resources either online, by phone, or in person.

A schedule of expenses and fees for non-traditional and non-residential programs is found in the Fees section of this catalog.

St. Andrews @ Sandhills

The College offers evening and weekend classes leading to the Bachelor's degree in the St. Andrews @ Sandhills off-site instructional program on the campus of Sandhills Community College in Pinehurst, NC. Classes are scheduled to accommodate the needs of working adults and family members who are unable to pursue a day program. This degree-completion is provided on a semester basis. The Sandhills program offers two majors and one certification program: Bachelor of Arts in Business Administration and Bachelor of Arts in Education (Elementary). The Education Program also offers courses leading to licensure to those who have already earned a Bachelor's degree. In addition, students may take courses on a non-degree seeking basis.

Prospective students interested in the St. Andrews @ Sandhills program may request additional information from St. Andrews, 1-800-763-0198 or at www.sapc.edu.

St. Andrews ONLINE

St. Andrews ONLINE offers courses within the St. Andrews academic program in an online format. St. Andrews ONLINE brings the classroom to students, offering the flexibility and accessibility needed to reach your educational goals. Online courses are accessible from anywhere and are offered in 8-week class rotations. Online courses are delivered through a user-friendly online learning platform. Students and instructors can exchange ideas, experiences and knowledge, while interacting almost as if they are physically present in the same room.

Students maximize their time and realize their potential without setting foot in a classroom. The online program is designed to help students meet their educational goals from the comfort of their own homes while balancing career and family commitments. Financial aid is available to qualified students.

Students access their online classes on a Learning Management System housed on the World-Wide Web. Student access to online courses is controlled by student-specific usernames and passwords provided at the time of enrollment. It is the student's responsibility to protect her/his username and password to assure that no one else has access to the student's course. Student information housed in the Learning Management System is maintained in compliance with the Family Education and Privacy Rights Act (FERPA).

Degrees available include the Bachelor of Arts in Business Administration (Administration, Equine Business Management), Interdisciplinary Studies, Education (Elementary) and courses leading to Teacher Licensure. Certificate programs include Equine Business Management, Therapeutic Horsemanship Business Management, and Organizational Leadership. Most students can complete certificate requirements in as little as a year. In addition, students may take courses on a non-degree seeking basis.

A baccalaureate degree from St. Andrews requires successful completion of 120 semester hours within approved curriculum requirements. A maximum of 58 semester hours may be earned through St. Andrews ONLINE. Credits

transferred to St. Andrews must be earned from a regionally accredited institution. Students currently enrolled must submit an official partial transcript at the time of application.

Certificate Programs

Students enrolled in St. Andrews through the Center for Adult and Professional Studies who are not interested in seeking the Baccalaureate degree may pursue certificates of completion in the following areas:

Certificate in Equine Business Management

Certificate in Therapeutic Horsemanship Business Management

Certificate in Organizational Leadership

Students pursuing certificates through the Center for Adult and Professional Studies are enrolled as Special Non-degree Seeking students. Credits earned in these programs are transferrable into baccalaureate programs at St. Andrews or to other institutions of higher learning.

Prospective students interested in the online program may request additional information from St. Andrews, 1-800-763-0198 or at www.sapc.edu.

Non-Traditional Student/Adult Learner Admissions Requirements

Students interested in attending the satellite or online degree programs must submit the St. Andrews Application for Admission and a non-refundable \$30 application fee. Applications are available at www.sapc.edu.

An official final high school transcript, as indicated by the high school seal and the signature of an authorized school official, together with official transcripts from all colleges attended are required to complete each application. Composite transcripts are not accepted. Students currently enrolled must submit an official partial transcript to accompany the application and the final transcript upon completion of the term. The application and transcripts should be sent directly to the St. Andrews Office of Admissions, 1700 Dogwood Mile, Laurinburg, NC 28352.