



## St. Andrews Presbyterian College Job/Department Listing

Department	Job Description	E-Mail	Supervisor
A.S.C. (Mail Room)	Mail Room	hillsb@sapc.edu	Brooke Hill
Academic Resource Center	Tutors	hernandezse@sapc.edu	Elizabeth Hernandez
Admissions	Assistant	crispcm@sapc.edu/simmonskm@sapc.edu	Connie Weaver/Kirsten Simmons
Bookstore	Clerk	schillin@sapc.edu	Janet Schilling
Business Office	Clerical	kgc@sapc.edu	Kay Cavendish
Business Office-Payroll	Clerical	englishmb@sapc.edu	Millie English
Community Service Work	Reading Tutor	driggers@sapc.edu	Kimberly Driggers
Computer Services	Clerical/Technicians	misenheimerjl@sapc.edu	Jamie Misenhimer
Equestrian Program - Barn Assistant	Horse Care	norwoodnd@sapc.edu/garrabrntk@sapc.edu	Natalie Norwood/Kellie Garrabrant
Humanities & Fine Arts	Clerical	mcdavids@sapc.edu	Stephanie/Chris McDavid
Humanities & Fine Arts - Art	Assistant	mcdavids@sapc.edu	Stephanie/Chris McDavid
Humanities & Fine Arts - Art	Gallery Assistant	mcdavids@sapc.edu	Stephanie/Chris McDavid
Humanities & Fine Arts - Art	Slide Library Asst.	mcdavids@sapc.edu	Stephanie/Chris McDavid
Humanities & Fine Arts - Communications	Assistant	mannetemt@sapc.edu	Mark Mannette
Library - Circulation	Circulation Assistant	waagetf@sapc.edu	Tom Waage
MNHS - Biology	Biology Lab Asst.	casep@sapc.edu	Pam Case
MNHS - Chemistry 201/206	Chemistry Asst.	mortonms@sapc.edu	Mike Morton
MNHS - Chemistry 311/312	Chemistry Asst.	boggs@sapc.edu	Norman Boggs
MNHS - Logistics	Assistant	rcoffman@sapc.edu	Rooney Coffman
MNHS - Logistics - Chemical Prep.	Chem. Prep. Spec.	rcoffman@sapc.edu	Rooney Coffman
MNHS - Logistics - Maint. Tech.	Maint. Tech.	rcoffman@sapc.edu	Rooney Coffman
MNHS - Logistics - Office	Clerical	rcoffman@sapc.edu	Rooney Coffman
MNHS - Math	Math Lab Asst.	harrisjt@sapc.edu	Joe Harris
MNHS - Physics	Physics Lab Asst.	dotson@sapc.edu	Allen Dotson
MNHS - Office	Clerical	casep@sapc.edu	Pam Case
Music	Assistant	mcconnellwt@sapc.edu	Bill McConnell
Office of International Advisor	Clerical	lhr@sapc.edu	Howard Reichner
Office of Student Affairs	Clerical	stroudl@sapc.edu	Lewis Stroud
Office of Student Affairs	Intramurals Assistant	mcphaulwd@sapc.edu	Will McPhaul
P.E. Center	Various Physical	waltersje@sapc.edu	Jim Walters
P.E. Center - Office	Clerical	pricetm@sapc.edu	Taylor Price
Photography	Photographer	rcoffman@sapc.edu	Rooney Coffman
Photography	Darkroom Tech.	rcoffman@sapc.edu	Rooney Coffman
Physical Plant	Physical	jamesws@sapc.edu	Steve James
Registrar's Office	Clerical	smithda@sapc.edu	Debbie Smith
Scottish Heritage	Clerical	bill@sapc.edu	Bill Caudill
Social & Behavior Science (SBS)-Office	Clerical	mcphersonpa@sapc.edu	Peggy McPherson
SBS - Accounting Tutors	Tutors	mcphersonpa@sapc.edu	Peggy McPherson
SBS - Business Economics	Assistant/Clerical	mcphersonpa@sapc.edu	Peggy McPherson
SBS - Education	Assistant/Clerical	mcphersonpa@sapc.edu	Peggy McPherson
SBS - General Honors	Assistant/Clerical	CBIII@sapc.edu	Neil Bushoven
SBS - History	Assistant/Clerical	meltonge@sapc.edu	Dr. George Melton
SBS - Politics	Assistant/Clerical	les@sapc.edu	Larry Schulz
SBS - Psychology	Assistant/Clerical	casep@sapc.edu	Pam Case
Student Financial Planning	Clerical	driggers@sapc.edu	Kimberly Driggers
Student Health & Wellness Center	Clerical	wgay@sapc.edu	Wini Gay

Horse Care - ie: Manual Labor

Clerical - ie: Office work

Physical - ie: Manual Labor

Assistant - ie: combination of things